All Councillors are hereby summoned to the Monthly Meeting of Gilmorton Parish Council on Monday 11 November 2024 at 7.30pm. The meeting will be held at the Village Hall on Main Street.

All members of the public and press are welcome to attend.

**3 agreed functions of Gilmorton Parish Council**

1. "Representing our local community"

2. "Delivering services to meet local needs"

3. "Striving to improve quality of life in the parish"

The business to be transacted at the meeting is as follows:

1. To receive apologies from members of council and accept valid reasons for absence.
2. Declarations of interest with regard to items on the agenda.
3. To receive and approve the minutes of the meeting of the Parish Council held on 14th October 2024.
4. Public Participation. Limited to 15 minutes for members of the public to raise issues for future discussion or comment on items on the agenda.
5. **Review of LRALC Newsletter items.**

1. **‘Grass Cutting’ – follow up on agenda items 2017 & 2020:**“It is proposed, drawing upon the current ‘grass cutting contract’, that the Clerk identify and detail existing strips of land, trees & hedges as well as any additional grass verges, trees & hedges required to be specified and included in the 3yr grass cutting tender to be presented to Council’s December meeting for consideration and approval”

1. **External Auditors Report & Certificate:**“It is proposed thatCouncil fully consider the External Auditors findings (dated 16/9/24 on PC’s website) and decide what action is necessary to prevent similar future comments”

1. **Asset Register:**Council still does not have, as it should and aimed to have been in place by end of September, a complete and accurate Asset Register. *“It is proposed that any Councillor who holds custody or control of any such PC ‘assets’ supplies details of them, namely a description, approximate acquisition date (mm/yyyy), purchase price, location and possibly a digital photograph to the Clerk by no later than 30 Nov 2024. Further, any Cllr who hold no assets, confirms this to be the case in writing to the Clerk”.*Secondly it is further proposed that, *“The Clerk, with assistance of others, takes the lead role in compiling a complete, accurate and up to date Asset Register as soon as practicable but by no later than 31 Jan 2025 at the very latest”*
2. **Register of Interests:***“It is proposed that the Clerk write to HDC enquiring when we can expect the register of interest forms, known to have been received by them for Cllr’s Kent, Messenger, Woodhouse, Watts & Ingham-Davies to be processed and published on their website. Further, by what date can we the appropriately redacted copies being returned to the parish”*
3. Councillor Reports
   1. Chairman’s Report – Councillor Kent.
   2. Governance Working Party.
   3. Parish Clerk – General Correspondence
   4. Finance – Parish Clerk. To review bank statements for the month ended 31.10.24. Review payments and note receipts. Clerk to advise current position regarding the transfer to Unity Trust Bank.
   5. Traffic management and Traffic calming - Councillor Messenger.
   6. Gilmorton Parish Website & Facebook report and Communications – Councillor Cullen.
   7. Gilmorton Recreation Ground – Review actions taken so far following the RoSPA report
   8. Footpath Development and Maintenance - Councillor Kent.
   9. Jubilee Wood
   10. Grass Cutting –
   11. Windfarm Applications. - All Council members. Consider the revised application from the History Group.
   12. Community Funding (Section 106) –review the list of S106 monies that has been distributed to the Councillors and agree how to respond to the email from HDC regarding the Parks & Gardens sum.
   13. Ecology - Tree Planting and Maintenance- Update on quotations received so far to trim the trees and mend/remove the Christmas Lights from the Millenium Green.
   14. Events- To discuss the Christmas Light Switch on.

Planning Matters

[**Installation of 4 solar panels on the roof of a single-storey outbuilding**](https://pa2.harborough.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SJOZPGHWL5C00&prevPage=inTray)

Planning Application

The Old Homestead Lutterworth Road Gilmorton Leicestershire LE17 5PN

Ref. No: 24/01170/LBC | Received: Thu 12 Sep 2024 | Validated: Tue 08 Oct 2024 | Status: Pending Consideration

Further Business

None this month

The date of the next Parish Council meeting to be agreed as 2nd December 2024.

Signed

*Mrs. Yvette Walters*

Parish Clerk